

May 17, 2021

Roger Eastep  
Chief Building Official  
City of Upper Arlington  
Building, Planning & Zoning Department  
3600 Tremont Rd.  
Upper Arlington, Ohio 43221

RE. Upper Arlington City School District

Tremont Elementary School – Permit No. 19-883  
Greensview Elementary School – Permit No. 19-882  
Wickliffe Elementary School – Permit No. 19-234  
Barrington Elementary School – Permit No. 19-881  
New High School – Permit No. 19-440

Dear Mr. Eastep:

As you know, on March 26, 2021, we resubmitted selected drawings for the above referenced projects for your review and approval. This submission was in response to your “Notice of Inspection” letter dated March 1, 2021, directed to Chris Potts with the Upper Arlington City School District, identifying items not in conformance with the submitted and approved plans. In that submission, we requested that certain restrooms be considered for use by all genders and therefore be identified as “All Gender” in each of their room name designations as well as their respective interior signage designations.

On April 30, 2021, you issued Adjudication Orders in response to the March 26<sup>th</sup> submission. Through those Adjudication Orders, you disapproved the revised plans.

On behalf of the School District, I am writing to confirm that the School District intends to comply with your April 30<sup>th</sup> Adjudication Orders. A copy of the School Board’s Resolution to that effect is enclosed herein.

To that end, we intend to designate the restrooms at issue as gender-specific and are in the process of ordering permanent signage to that effect. The gender-specific signage will be in place by May 31, 2021. If the permanent signage is not received by May 31, 2021, then temporary signage will instead be utilized and will be replaced by the permanent signage once received.

If there is anything else needed from us at this time, please let me know. Otherwise, we will likely be in touch as the School District works through the logistics of designating the restrooms at issue as gender specific.

Sincerely,



Steve Dzuranin, AIA, LEED AP  
Project Manager/Senior Associate